

# YEARLY STATUS REPORT - 2022-2023

# Part A

# Data of the Institution

1.Name of the Institution	GOVT. INDARU KENWAT GIRLS' COLLEGE KANKER C.G.
• Name of the Head of the institution	BHARTENDU SAMUND
• Designation	PRINCIPAL IN CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07868-223904
• Mobile no	8815227295
• Registered e-mail	ggckanker@gmail.com
• Alternate e-mail	iqacggckanker@gmail.com
• Address	BEHIND GONDWANA BHAWAN, ALBELAPARA, KANKER
• City/Town	KANKER
• State/UT	CHHATTISGARH
• Pin Code	494334
2.Institutional status	
Affiliated /Constituent	AFFILIATED
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	SHAHEED MAHENDRA KARMA VISHWAVIDYALAYA,BASTAR, JAGDALPUR C.G.
• Name of the IQAC Coordinator	JITENDRA KUMAR BARLE
• Phone No.	07868-223904
• Alternate phone No.	09406000095
• Mobile	7000665922
• IQAC e-mail address	iqacggckanker@gmail.com
• Alternate Email address	ggckanker@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ggcknk.in/College.aspx ?PageName=SSR
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the	http://ggcknk.in/College.aspx?Pag

Institutional website Web link:

# **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.43	2023	20/02/2023	19/02/2028

### 6.Date of Establishment of IQAC

#### 09/07/2019

eName=Academic%20Calendar

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. INDARU KENWAT GIRLS COLLEGE KANKER C.G.	0	STATE GOVERNMENT	2022-23	2720039

# 8.Whether composition of IQAC as per latest Yes NAAC guidelines

• Upload latest notification of formation of <u>View File</u> IQAC

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and **Yes** compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the No File Uploaded meeting(s) and Action Taken Report

**10.Whether IQAC received funding from any No** of the funding agency to support its activities during the year?

• If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)** 

1. Proposal submitted to the government for starting new courses and increasing seats in the ongoing courses.

2.Submission of self study report ( SSR) for first cycle and accredited by NAAC with Grade B, CGPA 2.43.

3.Feedback have been obtained from all stakeholders.

4. Workshops have been organized on "Mushroom Cultivation" and "Lac Culture."

5. A value added course on "food processing" has been organized.

6. A Induction program has been organized for newly enrolled students.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

Plan of Action	Achievements/Outcomes	
1.Proposal submitted to the government for starting new courses and increasing seats in the ongoing courses.	The higher education department has increased the seat of B.Sc. and B.A.	
2.Feedback will be collected from all the stake holders.	We have taken feedback from students, teachers and parents.	
3.Value added course will be started.	A Value Added Course has organized on food processing	
4 Workshops and Seminar will be organized	Workshops have been organized on Mushroom cultivation and Lac culture by department of Botany and zoology respectively.	
5.Induction program will be organize for newly admitted students	A Induction program has been organized for newly enrolled students.	
6.The institute will be accredited and assessment by NAAC.	The College is accredited by NAAC with Grade B, CGPA 2.43.	

# **13.Whether the AQAR was placed before statutory body?**

No

• Name of the statutory body

Name	Date of meeting(s)	
Nil	Nil	

# 14.Whether institutional data submitted to AISHE

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• Name of the IQAC Coordinator	JITENDRA KUMAR BARLE	
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4.Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the Institutional website Web link:	http://ggcknk.in/College.aspx?Pa geName=Academic%20Calendar	
5.Accreditation Details		

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.43	2023	20/02/202 3	19/02/202 8

6.Date of Establishment of IQAC	09/07/2019
---------------------------------	------------

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	<u>View File</u>	

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC du	uring the current year (maximum five bullets)
1. Proposal submitted to the gove and increasing seats in the ongoing	_
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6.The institute will be accredited and assessment by NAAC.	The College is accredited by NAAC with Grade B, CGPA 2.43.
13.Whether the AQAR was placed before statutory body?   No	
• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AI	SHE
Year	Date of Submission
2022-23	01/01/2023
15.Multidisciplinary / interdisciplinary	
As per the vision of the institut substantial efforts to fostering students in this remote tribal re affiliated institution, the colle	the comprehensive development or egion. Functioning as an

curriculum of the university. In line with the new education policy, the B.A. program adopts a multidisciplinary approach, allowing students to choose subject combinations based on their interests. The diverse range includes Hindi literature, Political science, Sociology, History, English literature, Home science, Geography, Economics, among others. The undergraduate curriculum incorporates a mandatory environmental study paper. To further enrich the academic experience, the college conducts interdepartmental lecture series, benefiting students across various streams. This initiative serves to enhance interdisciplinary learning and create a dynamic educational environment in pursuit of the institute's holistic developmental goals for the students in this tribal area.

#### 16.Academic bank of credits (ABC):

As an affiliated institution to the university, the college has embraced the provisions outlined in the implementation of the National Education Policy (NEP) 2020. A significant development is the mandatory requirement for all university students to register for the Academic Bank of Credits during the academic year 2023-24. This registration serves a dual purpose facilitating student mobility across various higher education institutions in India and seamlessly integrating skills and experiences into a credit-based system. Within the college, certain faculty members actively contribute to the university's academic governance as they participate in the board of studies. These dedicated individuals are instrumental in aligning and adapting the syllabus to adhere to the guidelines and norms prescribed by the NEP. This collaborative effort ensures that the educational landscape at the college remains dynamic and in sync with the transformative changes ushered in by the National Education Policy.

#### **17.Skill development:**

The institute places a strong emphasis on fostering not only academic knowledge but also on cultivating practical skills such as critical thinking, problem-solving, effective communication, teamwork, and technological proficiency. To instill a wellrounded skill set in students, numerous initiatives have been implemented, including workshops, seminars, value-added courses, project-based learning, and specialized courses. A dedicated computer lab has been established to provide students with a foundation in computer basics and tools like PowerPoint presentations. Additionally, the institute organizes yoga training sessions, seminars, and workshops aimed at enhancing students' personality development and providing valuable career guidance. Students actively engage in the preparation of various projects and models as part of their experiential learning. Furthermore, the institute offers facilities for both indoor and outdoor games, providing students with opportunities for physical and recreational activities. This multifaceted approach ensures a comprehensive learning experience, aligning with the institute's commitment to nurturing a diverse skill set among its students.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The infusion of the Indian knowledge system is seamlessly incorporated into the curriculum of the affiliated university. At the undergraduate level, the essential course book encompasses the subjects of English language and Indian culture. Both undergraduate and postgraduate course materials include numerous chapters dedicated to exploring various facets of Indian culture and knowledge. Additionally, foundational courses in Hindi and English are mandatory components across all undergraduate classes. In the MA Hindi literature program, a distinctive feature is the inclusion of a paper taught in the local Chhattisgarhi language. Recognizing the significance of this regional language, faculties occasionally employ Chhattisgarhi in classrooms to aid students in better comprehension. Moreover, students actively participate in cultural programs, competitions, and events organized during the annual function and NSS activities. In these instances, students are encouraged to express themselves in their local dialects, including Chhattisgarhi, Gondi, and Halbi, fostering a rich cultural and linguistic diversity within the academic setting.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our institution holds affiliation with the university, which follows an outcome-based education approach in curriculum design. The college places a strong emphasis on delineating specific learning outcomes that students are expected to achieve by the conclusion of each course. This approach prioritizes the desired results of learning over the mere instructional process. The college aligns its teaching-learning methods and assessment strategies with these predetermined outcomes, ensuring that students not only undergo the learning process but also acquire the essential skills, knowledge, and abilities. Across all departments, faculty members actively organize a diverse range of educational activities, including seminars, workshops, project works, field visits, research endeavors, internal assessments, as well as remedial and tutorial classes. The institution is dedicated to fostering a holistic learning environment, where cocurricular activities play a significant role. To provide clarity and transparency, program outcomes (POs) and course outcomes (COs) are meticulously prepared at the beginning of each new session. Students are thoroughly briefed about these outcomes, fostering a shared understanding of the educational objectives and expectations within the academic community.

#### **20.Distance education/online education:**

The pandemic has significantly heightened the awareness and scope of online education, prompting a shift towards blended learning. Teaching now takes place in a blended mode, incorporating online classes facilitated through various devices such as laptops, computers, mobile phones, Google Meet, and WebEx. The college is well-equipped with three smart classrooms and has a Wi-Fienabled campus, fostering a conducive environment for digital learning. To enhance communication and resource sharing, WhatsApp groups have been established for all classes, allowing the seamless exchange of notes, study materials, and PDF documents. Some faculties have embraced online platforms, creating their own YouTube channels to upload subject-related lectures for easy access by students. Furthermore, the college library subscribes to INFLIBNET, providing students and faculty with unparalleled access to a vast array of resources with just a click. This subscription encompasses textbooks, reference materials, research journals, and various supplementary reading materials, significantly enriching the learning experience.

# **Extended Profile**

#### 1.Programme

#### 1.1

138

498

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

#### 2.Student

2.1

Number of students during the year

225

145

14

15

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

# Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

# 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of sanctioned posts during the year

Extended Profile		
1.Programme		
1.1	138	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	498	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	225	
Number of seats earmarked for reserved categor State Govt. rule during the year	ry as per GOI/	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	145	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	14	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2		
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View F</u>	<u>File</u>
4.Institution		
4.1	15	
Total number of Classrooms and Seminar halls		
4.2		19
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		
Total number of computers on campus for academic purposes		

# Part B

# **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic calendar is prepare with the participation of all at the beginning of the session under the guidance of the higher education department and affiliated University. In the academy calendar apart from time table of various classes field work, project work, other curriculum etc. unit test half, yearly quarterly and pre annual exam are given . Unit test and class test are taken following a time table based on the academic calendar quarterly ,half yearly ,pre annual exams date already mentioned in the academic calendar for the conductor of those exam questions setting ,questions paper analysis etc .are discussed through a meeting two weeks before the exam . After the exam is completed each subject teacher completes the checking work within three days and a list is prepared on the basis of performance.

On the basis of performance ,a list of students is prepared and extra classes, doubt clearing classes are conducted for slow

learners. Apart from this, topic based quiz competition, seminar are organised by various departments through which efforts are made to increase the performance of the student. semester exam of pg classes are conducted in which time table , semester exam related other documental information are given on WhatsApp group , college website and notice board.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://ggcknk.in/Content/14 639 DOC-20231 215-WA0007.(1).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepare the academic the beginning of the session as per the guidance for higher education by the authorised members. After that calendar is uploaded on College website, display on notice board and is communicated to a student through emails.

It is uploaded and revised with the respect to any change suggest by the University.

All the classes in examination are planned as per the calendar through Conjuring complete adherence.

01.\_classes and lab work time table.

Class and time table of lab work are prepared by the selective members of each department based on the guidance of the university with the special attention given to the subject time and semester based subject.

02. Course files and lesson plan.

Course files of the year respect to subject are prepared by all the departments. Along with this lesson plan is also made daily diary is prepared on the basis of lesson plan which based on the months.

03. Internal examination.

Quarterly ,half yearly, Pre University exam dates are mentioned in advance in the academic calendar level internal viva practical examination conducted by the concerned departments.

04. Question paper setting.

Question paper of related subject is sat by the concern departments which is printed after checking by the examinations departments.

05. Assignment and quiz.

Keeping in mind the depth of the subject assignment and quiz competition are also organised on related topics.

06. Student feedback

At the end of the academic session student summit their feedback for each subject throughonline and offline mode.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://ggcknk.in/Content/15_639_DOC-20231 213-WA0022pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 05

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# **1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college conduct a various program one day workshop related to a gender equality, professional ethics, human values, environment sustainability it into the curriculum. Mehndi competition dish exhibition competition, Rangoli competition, and skill development are of organised by the college in the field of sustainable development.

Keeping girls safety in mind anti ragging committee conducts classes on girls safety from time to time. Balika Divas ,women's day youth day ,human rights day etc are organised promptly by IQ AC and NSS wing. Girls are made aware of the year duties and rights from time to time by local lawyers womens and child development and local police team. Healthy lifestyle is taught by the yoga committee .yoga meditation classes are organised from time to time. keeping health in mind AIDS day ,blood group detection workshop etc are also organised by red cross and NSS with help of iqac. To increase the feeling of mutual good will Red cross organised blood donation awareness program along with this cleanliness awareness ,sadbhavna divas ,constitution day , library day etc .are also organised by our college to increase the feeling of professional ethics. Understanding the importance of environment plantation is done on large scale by the girls along with these ozone day forest day, Earth day etc are organised by our college.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

#### 219

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

# **1.3.3** - Number of students undertaking project work/field work/ internships

#### 245

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

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#### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://ggcknk.in/Content/16_639_2022-23%2 OStudent's%20feedback%20Form%20About%20Te acher's.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

# may be classified as follows

1.4.2 - Feedback process of the Institution A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://ggcknk.in/Content/17_639_New%20Doc %2002-24-2024%2011.44%20(1).pdf

# **TEACHING-LEARNING AND EVALUATION**

# 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

# 2.1.1.1 - Number of students admitted during the year

#### 178

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

178

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At The beginning of The Session itself advanced learners and slow learners are identified on the basis of student previous year marks and their performance in the class .teachers prepare special strategies for slow learner students provide them books and notes. project work, educational tours strive to enhance the understanding of the subject though online /offline seminars .An environment is created by the teacher in which students can ask questions without any hesitation if they have doubts related to the subject . unit test pre - final test is given to test the learning speech of slow learner students. Students are encouraged to participate in various programs organized in the college like debate ,essay, poster making , quiz. help of parents is also taken to make students advanced learners from time to time teachers parents meeting are held in which various problems related to students are discussed. the further develop of the skills of advanced learner students methods like group discussion , skill development program , career counseling , project work are adopted such students also help slow learner students to understand the subject and prepare notes. Apart of this Guest lecturer are organized by the college from time to time through motivational video, workshop, seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
498		14
File Description	Documents	

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

.experiential learning ,participative learning and problem solving methodologies are used for enhancing learning experience .the college provide an effective platform for students to develop latest skills, knowledge ,attitude and values.

Experiential learning:- College arranged field project for geography, Botany, Zoology, economics, Environmental Science. Department of English and Hindi shares the experience of their subject through book reading competition Poetry written competition. Department of science (zoology + botany + chemistry) conduct lab work. according to their practical text book.

Participative learning:- College conducts many programs with the help of student such as quiz competition. Group discussion ,poster making, Hand Writing competition, day celebration such as ozone day (16 sep), Science Day (28 Feb) computer day (02 Dec). Department of science + geography + Home science, economics conduct seminar program through PPT to improve their skills. Department of science conducted different type of workshop such as mushroom cultivation (botany), vermin compost and lac culture(zoology) . .NSS unit conducted differenent type of events to improved their skills.

Problem solving method-: All faculties are very serious about problem solving method. They encourage very much to student ask doubt question not only in class room but any free time. Social problem also tries to solving by faculty member Complaint boxes checked by faculty In regular way.for the intellectual development of the students a case study is given by the sociology department on which they discuss among themselves and try to solve it.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college administration persistently encourages the faculty member for adopting innovation and creativity in teaching and learning method. Our college faculty used projector for teaching process. Teaching faculty also active in what's app group of students for provided to you tube video made by them self. small teaching video, Teaching faculty are very active in problem solving concept online classes with help of Google meet, WebEx Online classes are very helpful for students our college campus has a free WiFi facility for the student audio - visual methods help the learners to make their matters easily. College also conduct seminar (B.sc+ political science, economics, sociology, Home science) with help op PPT. computer are also available in lab for student to take advantage and solving their problem. We have resources library with N list facility, which is very helpful for student.

1. Teaching staff conduct their classes with help of PPT seminar, and project classes.

2. Advantage taken by students of Wi-Fi connection for study purpose.

3. Students during computer classes send the rest of the doubts let's clear it.

4. B.sc/BA final year students also give projector classes one day in a month.

5. Being on end stale library, children get a lot of convenience.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	<u>View File</u>

# **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

### 2.3.3.1 - Number of mentors

#### 09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

#### 14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

#### 03

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

# **2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### **159**

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1 Mechanism of internal assessment The college has transparent and robust evaluation process in terms of frequency and variety in order to ensure transparency in internal assessment. Mechanism of internal assessment -

1.Schedule of assessment, test sessional examination and assignment is given in academic calendar which is displayed will in advance.

2.Subject teacher display question blank important Question with Answer.

3.All the records and data bank of attendance in internal examination, question paper sheet maintained by the teachers.

4.Model answer and marking scheme is prepared by every subject

before valuation.

Class assessment test - Unit test class text conducted by all subject teachers after valuation mark are displayed. Assessment copies are shown to the students. The performance of the student's is displayed on the notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. For transparent and robust for internal assessment the following mechanism are conducted. 1.Internal examination committee 2.Question paper setting. 3.Conduct of examination. 4.Result display. 5.Interaction with students regarding their internal assessment. Sessional examination - Valuation is done by the subject teacher in 3 days. Answer sheets are shown to all the student put their signature on the answer sheets.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

the college has a well organized mechanism for redressal of examination related grievances the student can approach the teachers ,college examination committee and IQAC to redress the examination related grievance as per the requirement and jurisdiction of the grievance .

A. grievance related to college conducted examination -:

At the college level the evolution work is done for the part 1 examination if any student feels that the marks given to him in any paper are not just ,she can apply revaluation by remitting the fees to the college . the students should apply within a fifteen days after declaration of the result.

Internal examination committee itself looks after the complaints or grievances related to formative test and summative examination . the students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism .

#### B. grievance regarding university examination -:

Grievance related to part 2 and 3 of under graduate courses and all post graduate courses are forwarded to the university grievance committee . students can obtain photocopy of the answer sheet from university on request .students who where not satisfied with their marks at the university examination can apply for revaluation /reassessment to the university .the students are notified about the same in due course

The norms regarding grievance are displayed on university website .the institution follows the university policy .the entire mechanism to deal with examination related grievances is time bound as per university rule and regulation

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The results will be better and the education would be fruitful if the teachers and students are aware of the learning outcomes and programme outcomes. Obviously, the teachers will teach in a better manner if they are knowledgeable of the expectations of the students. They will try to achieve those targets. The college has clearly stated on its website the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students: - Hard/Soft Copy of the syllabus and Learning Outcomes are available in the departments for ready reference of the teachers and students. Soft Copies of the Curriculum and Learning Outcomes of Programs and Courses are also uploaded on the institution's website for reference. the importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and college committee meeting.to assess the PO & CO directaly , unit tests, quartaly examinations

, internal examination are conducted in each semester/year and the marks are available for the students. assignments , projects , internship and seminars are also used to evaluate learning outcomes.department wise parent -teacher meet is held every year to ensure interaction with the parents and the parformance of their wards is communicated to them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=287
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and course outcomes are continuously evaluated at various parameters. On the basis of results of internal and external examinations, the course outcomes are directly evaluated. The result reflects the learning outcome of the student and thus by analyzing the results, teachers identify the slow learner and advanced learner and pay attention accordingly. The overall results of the college reflect the program outcome of the knowledge of the student of that particular session. Evaluation of the course outcome can be reflected by seminars, assignments, projects, field works etc. Monitoring is done by the IQAC and the Principal arranges meetings with faculties and instructs them to make arrangements for future improvement. Also, to make them Academically strong with full of confidence having strong will power and to develop innovative initialization in works. The whole mechanism of the college works in this direction through curricular, co- curricular, extracurricular and social activities. Achievers of these fields are honoured on different platforms so that the other students are motivated in this direction. The evaluation of the girls can be done through their result. The number of girls students increases every year. The teacher evaluates students to move towards higher studies like

postgraduate programs. They are also motivated for the competitive examinations like NET, SET, UPSC, PSC, VYPAM, BANKING etc. Many of the ex- students are now working women in different fields.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=287

#### 2.6.3 - Pass percentage of Students during the year

# **2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=287

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ggcknk.in/College.aspx?PageName=AQAR%20REPORT%202022-23&t
opicid=287

#### **RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

#### nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

# 3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

**3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

# **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Although college has no received any special grands regarding research activities the one faculty of our college e.g. Hindi established a research centre and work as per government /department of higher education order . Various Webinar , seminar , workshop held for enhancement of the knowledge of students by the different departments of the institute. The IQAC monitor properly over all the programs and activities in this manner and timely improve their deficiencies. The most important part of transfer of the knowledge is the participatory and experiential learning of students which make better understanding related to educational and personality development as well. For these the activity by NSS , sports , Red cross and other departments are trying to improve for the betterment of students throughout the session . Some activities like gender sensitization, understanding the society and sustainable development based programs are also organised by time to time by the help of different communities , departments and also the collaboration of local administration, health department ICTC /AIDS centre , district police etc. Teachers are motivate by the IQAC to present the research paper and and to participate various seminar, workshop, Webinar organised by the different departments for the sound of their academic profile so that this can make helpful for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,** Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

# 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

# 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

#### 00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

# **3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

# **3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

#### 03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

---00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conduct various programs regarding sensitize the students to social issues in their holistic developments like swachh Bharat abhiyan , NSS shivir , Red cross civil blood donation campaign , SVEEP campaign for the awareness of local society members , traffic awareness program with the help of traffic departments , local administration etc. , all activities are conducted by the different committees , departments of college and sometimes in the collaboration with local districts administration. Hence our institution is the girls college and the program regarding women empowerments , domestic violence prohibitions etc. like programs also organised by the women cell . Due to COVID 19 times the students are aware about the social distencing, uses of mask in common cold condition, this awareness work are spread by our volunteers of Red cross and NSS timely during the various rally and campaigning program throughly the year. Environment awareness and sustainability is specially the main priority of our institution regarding this our students are aware and also they aware there surrounding peoples .At the time of every vidhansabha, Loksabha and panchayat election there is the SVEEP unit in the college has structured by the guideline and order of district returning officers , in this unit the various work like new voter ID card form, name correction in electoral enrollments etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

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File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

249

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

**3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

# INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

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The college building, spanning two storey and occupying 2304 square meters, provides office, and a principal's room, the infrastructure is complemented by green boards, a spacious and
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well-equipped environment for students' academic and extracurricular activities. With 15 spacious classrooms, three smart classes, a conference hall, a staff room, an sufficient furniture, and adequate facilities.

The open area on the ground floor accommodates around 300 students, serving as a venue for cultural, sports, and academic events. The entire campus is equipped with a 200Mbps speed Wi-Fi network, and CCTV cameras ensure security.

Classrooms are well-furnished, featuring LED lights, green boards, and ventilators, creating an ideal learning environment. The college has laboratories for Botany, Chemistry, Zoology, Geography, and Home Science, each stocked with necessary equipment for practical experiments.

Four smart classrooms facilitate modern teaching methods, while a conference hall supports meetings and seminars. The computer lab, equipped with eight computers and internet access, contributes to basic computer education.

Additional facilities include RO water purifiers, water coolers, sports amenities, fire extinguishers, ramps, wheelchairs, printers, photocopier machines, inverters, and a public address system. Specialized rooms for IQAC, departments, NSS, sports, and examinations, along with a dedicated common room for girls featuring cleanliness, hygiene, and a sanitary pad vending machine, contribute to a stress-free environment for female students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/3_631_Crt%204.1. 1%20pl%20Infrastructure%20(1).pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute prioritizes comprehensive student development by fostering leadership qualities, teamwork, and personality growth. With a sprawling 3913 square meters playground for outdoor activities and an open stage area for cultural events, the institution actively engages students in diverse cultural and sports activities.

In the realm of sports and games, the institute, under the guidance of the sports officer, promotes active participation in various competitions, featuring facilities like a badminton court and indoor games such as chess, carrom, and table tennis. An open playground encourages outdoor games like kabaddi, kho-kho, volleyball, handball, and badminton, with a provision for immediate first aid during practice sessions. The institute emphasizes participation in inter and intra college, university, and state-level competitions, organizing annual intra-college sports events where winners and runners-up receive medals and certificates. Many students have excelled at the university and even national levels.

The cultural committee motivates student involvement in various activities during the annual function, encompassing Chhattisgarhi folk dance, drama, singing, Mehandi, rangoli, painting, quiz, debate, and more. While lacking a gymnasium, proposals for both open and indoor gyms have been submitted. Additionally, two senior professors serve as trainers for "Rajya Yog Aayog," organizing yoga camps and celebrating International Yoga Day with active student participation in yoga practices during NSS camps and within the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=289

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/8_631_Smart%20cl ass.%20comp%20lab.%20WiFi.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year** (INR in Lakhs)

# **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year** (INR in lakhs)

### 2640557

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

# 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated through the implementation of KOHA Version software. This system manages a diverse collection, including textbooks, reference books, magazines, e-books, e-journals, newspapers, and competitive examination(NET,SET, UPSC, CG PSC, Vyapam) materials.

To enhance online accessibility and academic resources, our college has acquired a subscription to N-list from the INFLIBNET centre. This step towards digitization allows students to access a variety of study materials and journals, contributing not only to their academic needs but also fostering the development of essential skills in debates, interviews, group discussions, and more. With a collection of 15493 textbooks and reference books, the library organizes its holdings in a subject-wise and systematic manner for efficient library management. Furthermore, the reading room is equipped with internet-connected computers, facilitating a conducive environment for students to engage with digital resources and conduct research. This integration of technology in the library not only streamlines access to information but also supports the holistic development of students by providing relevant study materials for various skillbuilding activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=289

4.2.2 - The institution has subscription for C. Any 2 of the above the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

**4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

305890

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

# 4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

# 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has comprehensive IT facilities, providing a free Wi-Fi zone across the entire campus with a 200 Mbps speed. This Wi-Fi infrastructure supports both students and faculty in conducting academic and curricular activities seamlessly.

The Seminar Hall is well-equipped with Wi-Fi connectivity, a projector, and a computer to facilitate presentations and interactive sessions. The institution creates class-wise WhatsApp groups for students, where online class information, study materials, and subject-related videos are regularly shared. Students receive session links through these groups, enabling easy access to online classes.

A dedicated college website serves as a centralized hub for information such as timetables, syllabi, question papers, and academic calendars. Additionally, the website provides updates on important notices, cultural programs, sports, and educational activities.

The Computer Lab, equipped with eight Wi-Fi-connected computers, offers students a platform for gaining basic computer knowledge

and accessing study materials. Departmental computers in Botany, Chemistry, Zoology, Sociology, English, and Hindi department enhance the teaching-learning process, allowing students to utilize them within their respective departments.

The college office features a computer connected to the internet, streamlining administrative tasks. Supporting infrastructure includes, two photocopy machines, and inverters, contributing to the efficient functioning of the college's daily operations.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/8 631 Smart%20cl ass.%20comp%201ab.%20WiFi.pdf

# **4.3.2 - Number of Computers**

#### 27

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

# **4.3.3 - Bandwidth of internet connection in A.** ? **50MBPS** the Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### **4.4 - Maintenance of Campus Infrastructure**

**4.4.1** - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

# **4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

#### 847262

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to maximizing the use of its physical, academic, and support facilities for student development, backed by well-defined policies and procedures for infrastructure maintenance and utilization. Decision-making in matters related to physical and academic facilities is entrusted to the staff council and various committees.

Annual stock verification ensures accountability for all items, and the college development and purchase committee is empowered to execute necessary repairs and maintenance.Students undergo orientation on caring for college property and energy conservation.

In the realm of computers, stringent measures are in place, including password protection for academic use only, disallowing downloads unrelated to the curriculum, and proper management of hardware, software, and antivirus systems.

The library is designated as a "Silence zone" with a reading room featuring internet-connected computers. The library advisory committee oversees library needs and purchases, collaborating with concerned departments for book acquisitions.

Laboratories are diligently maintained by staff, adhering to safety norms, solid waste management, and proper display of safety instructions. Regular checks on cleanliness, working conditions of audio systems, LCD projectors, and other support systems are conducted. Water coolers, sports facilities, and washrooms are systematically maintained, with a thorough inspection at the beginning and end of each session. General maintenance relies on government funds, while minor repairs are financed through "Janbhagidari Samiti" funds, subject to prior approval.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=289

# STUDENT SUPPORT AND PROGRESSION

# 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

#### 245

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills A. All of the above

File Description	Documents
Link to Institutional website	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=290
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 289

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 289

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

# **5.2 - Student Progression**

# 5.2.1 - Number of placement of outgoing students during the year

# 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

# 5.2.2 - Number of students progressing to higher education during the year

# 5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

#### 04

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

# 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internation al level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has an active student council to ensure their representation in administrative, academic and cocurricular activities. There is a systematic and predefined process of selecting the student's council members through nomination ofmerit based student representatives i.e. president, vice president, secretary, joint secretary and class representatives or through elections. Since there was no any announcement for the election by the Govt. or university that's why student's council was nominated by merit basis. The objectives of the student's council are: (I) to promote and reinforce the democratic values and principles amongst the students (II) to inculcate the value oriented Leadership qualities (III) to promote respect for human rights and dignity for the Individuals and to stop ragging (iv) to promote intellectual, social cultural activities (v) to encourage participation in literary, cultural. artistic, Innovative and sports activities (YI) to promote scientific awareness (vii) to extend social service through mutual cooperation (vili) to nurture a congenial atmosphere of learning and teaching for the development of the institution. The student's council diligently works towards satisfying the abovementioned objectives. They ensure that the days of national importance, sports, cultural events are celebrated with high enthusiasm. The members of the student council also represent various committees like students' welfare. Anti ragging, cultural activity and sports. Their suggestions are considered in all possible decision making processes at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

# 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The contribution of the alumni for the growth and progress of the college is immeasurable. They offer student support services by way of counselling, guidance and lectures. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various events of the college. The alumni association of the college is new and has been constituted recently. It is yet to get registered. The first meeting of the alumni was organized on 17 Feb 2021 in the seminar hall of the college to formally form the alumni association of the college. The registration of alumni association is under process. Though, time to time alumni visit in the college and give their valuable advice to the administration for welfare and development of the college. Alumni are also in the janbhagidari committee of the college and

# invited in every meeting for giving their suggestion for development of college.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=A0 AR%20REPORT%202022-23&topicid=290
Upload any additional information	<u>View File</u>

# 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal, IQAC and the faculty members play a paramount role in framing, designing and implementing the high quality of strategically planning in teaching, learning and corresponding extension activities.

#### Mission

The college aims to provide quality higher education to Girls, especially to those who are economically weaker.

- The college aims for the Empowerment of women through academic excellence.
- College seeks to be an efficient and excellent institution in providing a platform for cultural, educational and research activities.
- College provides for the intellectual, emotional and brain storming creativities of the students to make them confident and effective decision makers.

Vision

- To identify gifted and talented youth and nurture them to develop their full potential by cultivating precise attitude and skill sets.
- Imparting wisdom, knowledge and humanism amongst the students.
- To develop a student-centric culture augmenting critical thinking, information competency and communication skills; while focusing on vocational education and employability.
- To harness and sustain young talents and encourage them to take corporate, entrepreneurial and creative initiatives.

Vision and Mission is reflected as through following activities:

Aspecial course on Environmental management and awareness is prescribed for first year of undergraduate students.

Additionally, winter camps of NSS, blood donation camps, rallies, AIDS and Cancer awareness programs and tree plantations are organized at consistent intervals.

Regular programs are organized for enhancing career and skill development.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Vi sion%20and%20%20Mission
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The presence of efficient leadership in any institutional practice lays a strong foundation for fruitful results to originate. This inspires the college to be completely dependent on the action-plan of committee and the corresponding in-charge of it. These committees are the backbone of effective decisionmaking and essential policy-making actions necessary for the blooming of the college. These committees follow a conventional hierarchy and acts as a motivational strong point for even other colleges to follow:

. For any institute, principal acts as the paramount leader and is responsible for creation of several committee heads and our

college follows the same workflow making it a strong executor of decentralization plan and participative management.

. During the commencement of every session of the academic year, IQAC appoints various committees under the supervision and guidance of the Principal for effective maneuvering of the session. These committees are comprised of teaching staff, nonteaching staff as well as students. IQAC additionally plans and evaluates the quality assurance tasks in the institute and sets up the meetings at consistent intervals throughout the year.

. The college committees are the sole units which handles the tasks of admission, examinations, timetables, student-welfares, purchases, maintenance, and additionally prepares the precise working strategy for accurate and effective functioning of the college

Below committee are active forstudents

Examination Cell:

Staff council/ IQAC

Grievance Redressed

Internal Compliance and Planning and Implementation committee

Purchase committee:

Admission committee

#### Sports committee

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Co mmittee
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

An efficient strategy and planning prove to be a robust backbone for any college to grow and develop to achieve new heights. The prospective plan always aims and becomes committed in providing cream quality of education, skill sets, research aptitude, effective human resource enhancement and moral values. The strategic and perspective plan basically projects and envisions the augmentation of the infrastructure that corresponds to the student intake as well as the courses available. The overall growth depends on the enhancement of support as well as academic entities of infrastructure for welfare of the students. This is achieved by an accurate perspective plan which projects highly at the forementioned points with ease and efficiency.

Strategic/Perspective Plan

Consistent up gradation of ICT facilities in order to enhance and stabilize the overall infrastructure. Examples include Wi-Fi implementation with high bandwidth has been deployed throughout the premises.

. Numerous programs related to national development are carried out at regular intervals like program organized on the occasion of Gandhi Jayanti.

. Library enrichment is one important aspect for any institute's growth and regular efforts are put into it.

. Beautification of campus is maintained at consistent intervals and period

. Keeping the campus eco friendly and environment-friendly is one paramount entity and the staff keeps precision in this regard.

. Various programs for gender equality are carried out at regular intervals for imparting moral values into the students' mindset.

. Numerous activities for NAAC related awareness are carried out amongst the staff to incorporate precision

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=291
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative hierarchy starts from the Principal at the top followed by Head of the Departments, Faculty in-charges, librarian, sports office, Head Clerk, lab technicians Assistants and Attendants. This hierarchical flow is common and similar to the conventional flow of other colleges.

The college consists of a variety of committees mandatory and necessary for grievance related entities. Anti-ragging committee, Women harassment committee, redresser committee, discipline committee,Student's access to authorities,admission Committees, student's suggestion box,sports committeeetc.

. Anti-ragging squad, discipline committee, anti-sexual harassment committee: Anti-ragging squad, discipline committee, and anti-sexual harassment committee members regularly keep an eye to check any such nuisance in college. also, students are instructed at the beginning of each session (induction program) on the code of conduct for students while in campus. Also sudden inspections are done to check the discipline and cleanliness of classes.

. Student's Suggestion Box: It is of utmost importance that students should be provided with a suggestion box where all the issues, complaints and suggestions can be put up. The college has suggestion boxes spread across the premises where the students can place their suggestions and complaints. These boxes are regularly monitored and the complaints as well as issues are addressed at consistent intervals.

. Open Discussion with the staff members: There also occurs an open group discussion between the staff members both teaching and non-teaching members regarding the grievances received and

A. All of the above

#### the appropriate action to be taken correspondingly.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Cr iteria%2006&topicid=224
Link to Organogram of the institution webpage	http://ggcknk.in/College.aspx?PageName=Or ganogram
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

# **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Only government welfare schemes are applicable for the teaching and non-teaching staff. The State Government has framed many acts/rules & regulations for effective welfare measures for their employees and these rules are amended/updated time to time. All the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures include: Civil Service Conduct rules, Anukampa Niyukti, Chhattisgarh Pay Revision Rules, Rules for Various Allowances, Chhattisgarh Civil Service Medical Reimbursement Rule, Travelling Allowances, Family Benefit Rules Chhattisgarh Civil Service (Leave) Rule 2010, Chhattisgarh Civil Service (Promotion)Rule2003, Chhattisgarh State (Retirement)Act2012, Chhattisgarh State (Pension) Rules and Contributor Pension scheme (CPS) for employees appointed after 2004.

Welfare measures for teaching and non-teaching Staff:

- 1. Medical leave- as per university act and statue medical leaves are given to all staff members.
- 2. Duty leave is given if applicable.
- 3. Employee Provident Fund granted as per PF rules.
- 4. Gratuity- it is applicable to every staff member after 5 years of permanent service.
- 5. Full paid maternity leave- Under humanitarian grounds 180 days full paid maternity leave to all female employees.
- 6. Encashment of EL at the end of service- at the end of service of an employee he/she can en-cash his/her earned leave (EL) as per the rules of the higher education.
- 7. Salary timely credited to bank account- in each.
- 8. Study leaves for pursuing higher education.
- 9. Medical leave encashment.
- 10. Proper disbursement of Govt. welfare schemes to the employees.
- 11. CCTV cameras to ensure safety and security.
- 12. Wi-Fi facility.
- 13. RO Water facility.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Cr iteria%2006&topicid=225
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, Annual Self-Assessment Performa based on the directives of UGC has been prepared by the Department of Higher Education of Chhattisgarh Government. Thus, Performance based Appraisal System (PBAS) has formally been introduced for teaching and nonteaching staff. They fill up a self-assessment form that has the details of their performance during that session every year. The committee of few senior assistant professors then assesses the performance of the faculty member and report to the principal. The principal himself also monitor day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency.

- 1. Participation in training, orientation and faculty development programs.
- 2. Progress in academics like Ph.D. and NET-SET qualifications.Publication of research papers in reputed Journals

The Confidential Report along with PBAS form yearly are then forwarded by the principal with his report to the Directorate of Higher Education. The Higher authorities enter their own observations which are helpful at the time of promotion and career advancements, and if there is any adverse comment against any teacher, it is communicated to them. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution. This system helped in motivating faculty and staff for conscious efforts to improve their performance and maintaining a healthy

# File Description Documents Paste link for additional Image: Compact of the compact of

#### competitive atmosphere in the institution.

The Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Cr iteria%2006&topicid=229
Upload any additional information	<u>View File</u>

# 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit aims at ensuring financial transparency which is essential for the smooth functioning of the institution. The external audit is done by the auditors from the Accountant General, govt./departmental auditors and chartered accountants. The audit is also done by the departmental auditors

The audit of non-governmental funds like Janbhagidari Funds is carried out by hiring chartered accountants. We have got this fund audited till 2016-17. We have sent a letter for conducting the audit of accounts to the Higher Education Department of our state.

- Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily Fees Collection), Voucher and Bills.
- 2. The budget of self-financing courses is approved by the self-financing courses management committee and by the Janbhagidari Committee

Communication and follow-up of audit objection:

If any objection is raised by the auditor, they are rectified by the supporting document/vouchers etc within time frame. No serious objection has been raised so far by the auditors in the previous audits. The auditor specifies comments on mistakes where necessary action is required to avoid the same mistake again in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college administration ensures optimal utilization of funds through the following procedure: The establishment expenditure of the college including salary and other expenditures are received from the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent in February and November every year. Draft budget is prepared every year taking consideration of the requirements of each department.

Budgetary provisions are made use of for administrative and academic activities. The budget is utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. All financial matters like fee collection and salary are supervised and taken care of by the principal.

All Payments are done only if authorized by the principal. Most of the payments are done through cheques , bank drafts NEFT/RTGS and internet Banking. Record of every transaction is maintained in the Stock Registers and cash books by the Assistant grade clerk, the librarian and Head of the Departments. The grants received from the external funding agencies like RUSA are effectively utilized by conducting programs for which the fund is allotted.

Janbhagidari Samiti' funds are utilized with the Janbhagidari chairman consent in appointing part-time faculties for Hindi (as sufficient posts are not sanctioned) and Part time computer operator, and lab attendant. Examination funds are also judiciously utilized in remuneration, purchasing of stationary and other subsidiary arrangements for exams.

The college receives the funds broadly from the following sources:

- 1. The fees of Students.
- 2. Any other fund by the government.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=Cr iteria%2006&topicid=232
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the aspects for quality confirmation, quality enhancement, appraisal and accreditation, and regulation, the college has built up the Internal Quality Assurance Cell.

The major contributions of IQAC for quality enhancement in this institution are as follows: -

- Incorporation of ICT-enabled teaching techniques for inculcating efficiency and proficiency amongst the students.
- 2. Preparation of Academic Calendar, selection of papers to be taught, timely distribution of timetable, submission of the lesson plan and compliance report of curriculum delivery as per the schedule, and delegation of

responsibilities and formation of internal committees for department and extension activities.

- 3. The faculties and academic coordinators monitor and evaluates the documents with regards to:
- . Structurization and preparation of academic calendar
- . Efficient circulation and distribution of the time-table.
  - Incorporation of ICT-enabled teaching techniques for inculcating efficiency and proficiency amongst the students.
  - 2. Effective implementation of mechanisms for monitoring and assisting the slow learners through timely evaluation and teachings.
  - 3. Proper documentation of faculty achievement
  - Documentation of extension activities like various days Jayanti, internal sports activities and events are also registered
  - 5. For the development of available infrastructure, Purchase of Biometric Machine for attendance marking, Purchase of audio System, Projector, Purchase of Sports and lab equipment, teaching aids, office and class furniture, CCTV, sanitary pad vending machine and incinerator was planned and implemented.

IQAC has taken following initiatives for the institutionalization of the quality culture in the college.

- 1. On Request of our Students Proposal for new UG Courses and PG Courses
- 2. Collection and analysis of feedback from all the studentd.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=291
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college effectively monitors and reviews its process of teaching-learning, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

- 1. Integration of ICT-based teaching for knowledge enhancement
- Use of ICT in teaching and learning encouraged

Utilization of power point presentation based teaching

video lectures in YouTube

Arrangement of webinars/E-lectures for inculcating knowledge in students.

- E-Journals, power-point lectures, doubt clearing sessions and strong internet connection with Wi-Fi facility.
- The college employed various student-centric learning methods such as class seminar, field visit, on the jobtraining, survey, role playing
- 1. Structured feedback and Review of learning outcomes:

Keeping this view in the center, IQAC has developed a systematic and well-structured feedback system. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyses feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college and communicates to concern meetings of HOD of college, for further improvement and implementation.

The teachers' diaries and attendance records of the teacher are reviewed by the Principal in the first week of every month. The Institution Head also takes the feedback of the students regarding the regularity of classes.

Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, internal assessment tests, and pre university examination. University result analysis is made for each semester in PG courses at the departmental. This helps in identifying the slow and advance

#### learners.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=291
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://ggcknk.in/College.aspx?PageName=NA AC%20Certificate
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a Girl's Common Room with Sanitary Napkin Vending Machine and separate wash room for girls. There are separate wash rooms for girls as well as for the female staff of the college. Woman Empowerment Committee and Grievance Redressal Cell are there in the institute. Girl students and ladies' staff can discuss their problems with them either verbally or in writing. Meetings are held regularly. If female students are facing any problem either in the college or outside of the college, they also contact the head of the Department or College. Their identities are not disclosed and counseling is done to get the problem resolved. Like every year this year to the college celebrates International Woman's Day to celebrate the woman's empowerment.

Safety and security - The college is committed to providing a safe and conductive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity. The college, in assistance of the Chhattisgarh State Police, looks after the safety and security of the girl students and women staff on the college campus, where squads of female police frequently visit the college premises

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=292

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste management steps include dustbins of various shapes are placed at college campus so that the disposal of solid waste can be treated. Sweepers are appointed to check and clean the college campus. They collect and segregate the solid waste from colour coding dustbins. Collected from offices and classroom are send to the municipal collection centre and rest of the solid waste biodegradable wastes like paper, dried leaves and twigs of plants, fruits, leftover food from lunch boxes etc are dumped for compost preparation maintained by NSS. The college has a Nadep Tank for recycling process.

Liquid waste management: There is proper sewerage system to convey sewage from its points of origin to a point of treatment and disposal. Wastage of water from water cooler direct goes to the garden of the college.

Bio medical waste management: There is no Bio medical waste at present in the college.

E waste management: Minimal e-waste generation is ensured by optimal and periodic maintenance of computers and other electronic peripherals.

Waste recycling system: Rain water harvesting system is working properly in the college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

# 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and C. Any 2 of the above energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, D. Any 1 of the above barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes several activities to provide an inclusive environment to the teachers, employees and students. Several commemorative days are celebrated in the college like New-Year's Day, Fresher Party, Teacher's Day, Welcome and Farewell program, Induction program, Rally, Plantation, Youth Day, Women's Day, Yoga Day, festivals like Holi, Raksha- bandhan, New Year celebration etc. are performed in the campus. NSS cadets have consistently been working with each other in a friendly environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt.Indaru Kenwat Girls'.College Kanker to sensitize students and employees of the institution to the constitutional obligations like values, rights, duties and responsibilities, the college organized several programmes. The department of Political science organized event on "Awareness about Constitution". It is mandatory to celebrate Independence and Republic Day on the campus. There are many alumni of the college gave their lives to serve the country. Every Independence and Republic Days staff pays tribute to them. The college has its own Code of Conducts for the students, teachers and guardians and it is mandatory to follow these codes of conducts. In the syllabi of UG and PG of Sociology and Political Science Constitution in detail has been given.

Code of Conduct for all the stakeholders are uploaded on the Website of the college and also displayed on the boards.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://ggcknk.in/College.aspx?PageName=Co de%20of%20Conduct%20for%20Students
Any other relevant information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=292

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

C. Any 2 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### S.No

Program

Date

Mode

1

Environments Day

05/06/2022

Offline

2

International Yoga Day

## 21/06/2022

#### Offline

#### 3

College Establishments Day

#### Offline

## 4

Librarians Day

12/08/2022

#### Offline

#### 5

Independence Day

15/08/2022

#### Offline

#### 6

Sadbhavna Divas

# 7

Hindi Divas

14/09/2022

#### Offline

#### 8

Vasant Panchmi

# Offline

#### 9

Ozone Day

#### 10

NSS Establishments Day

#### 11

Indaru Kenwat Jayanti

22/10/2022

#### Offline

12

Constitution Day

26/11/2022

#### Offline

13

World Adis Divas

01/12/2022

# Offline

#### 14

Republic Day

26/01/2023

Offline

#### 15

#### Yuva Utsav

#### 12/01/2023

#### Offline

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice: - Yoga for everyone

Objective of the practices

- 1. To enhance the physical and mental health
- 2. To enhance the abilities
- 3. To explore the importance of yoga
- 4. To provide healthy environment for academics

Context - In present scenario it is felt that the youth of today is blindly following west they are slowly but gradually moving away from own culture and human values at the initial stage of this practice. Most of the students are not interested in the yoga but after providing them healthy environment they come to practice yoga to enhance their ability and personality.

THE PRACTICE- Yoga for everyone is organized by our college to make the student aware of yoga culture and values. One special educational yoga period is included in yoga period and student perform different Asanas through which they enhance their mental and physical abilities

EVIDENCE OF SUCCESS- The increase in the number of participants

shows that the student wants to be involved in activities like this we can also visualize change in their behavior like respect for elders. Student are actively participating in different activities which makes positive in student life like personality development.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	http://ggcknk.in/College.aspx?PageName=AQ AR%20REPORT%202022-23&topicid=292

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established in the year 1989 with the objective to promote girls' education in the district. It is one of the leading girl's colleges in tribal dominated areas of Chhattisgarh. Thus, the responsibility of the college toward promotes girls' education and to enhance the overall development of the student was a greater task for the institution which our college has in due course of time our college was able to fulfill the motto of the college. For this purpose, the institution has organized different activities which have enhanced the character and depth of the student's personality. For academic performance of the students' teachers take classes regularly on the bases of syllabus prescribed. On regular base class tests, unit test, quarterly tests, half yearly tests, pre final tests are been conducted on scheduled time which has improved students' performance in university examination. On occasions, seminars workshops, quiz contests, easy contests are conducted. guest lectures are also conducted.

### Part B

### **CURRICULAR ASPECTS**

### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic calendar is prepare with the participation of all at the beginning of the session under the guidance of the higher education department and affiliated University. In the academy calendar apart from time table of various classes field work, project work, other curriculum etc. unit test half, yearly quarterly and pre annual exam are given . Unit test and class test are taken following a time table based on the academic calendar quarterly ,half yearly ,pre annual exams date already mentioned in the academic calendar for the conductor of those exam questions setting ,questions paper analysis etc .are discussed through a meeting two weeks before the exam . After the exam is completed each subject teacher completes the checking work within three days and a list is prepared on the basis of performance.

On the basis of performance ,a list of students is prepared and extra classes, doubt clearing classes are conducted for slow learners. Apart from this, topic based quiz competition, seminar are organised by various departments through which efforts are made to increase the performance of the student. semester exam of pg classes are conducted in which time table , semester exam related other documental information are given on WhatsApp group , college website and notice board.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://ggcknk.in/Content/14_639_DOC-202 31215-WA0007.(1).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepare the academic the beginning of the session as per the guidance for higher education by the authorised members. After that calendar is uploaded on College website, display on notice board and is communicated to a student through emails.

It is uploaded and revised with the respect to any change suggest by the University.

All the classes in examination are planned as per the calendar through Conjuring complete adherence.

01.\_classes and lab work time table.

Class and time table of lab work are prepared by the selective members of each department based on the guidance of the university with the special attention given to the subject time and semester based subject.

02. Course files and lesson plan.

Course files of the year respect to subject are prepared by all the departments. Along with this lesson plan is also made daily diary is prepared on the basis of lesson plan which based on the months.

03. Internal examination.

Quarterly ,half yearly, Pre University exam dates are mentioned in advance in the academic calendar level internal viva practical examination conducted by the concerned departments.

04. Question paper setting.

Question paper of related subject is sat by the concern departments which is printed after checking by the examinations departments.

05. Assignment and quiz.

Keeping in mind the depth of the subject assignment and quiz competition are also organised on related topics.

06. Student feedback

At the end of the academic session student summit their feedback for each subject throughonline and offline mode.				
•				
File Description	Documents			
Upload relevant supporting document	<u>View File</u>			
Link for Additional information	http://ggcknk.in/Content/15 639 DOC-202 31213-WA0022pdf			
1.1.3 - Teachers of the Institut participate in following activit to curriculum development a assessment of the affiliating U and/are represented on the for academic bodies during the y Academic council/BoS of Affi University Setting of question UG/PG programs Design and Development of Curriculum is certificate/ Diploma Courses /evaluation process of the affi- University	rities related and University ollowing year. Tiliating on papers for ad for Add on/ Assessment			
File Description	Documents			
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>			
Any additional information	<u>View File</u>			

### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

### **1.2.2** - Number of Add on /Certificate programs offered during the year

### **1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

#### 00

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

```
Our college conduct a various program one day workshop
related to a gender equality, professional ethics, human
values, environment sustainability it into the curriculum.
Mehndi competition dish exhibition competition, Rangoli
competition, and skill development are of organised by the
```

college in the field of sustainable development.

Keeping girls safety in mind anti ragging committee conducts classes on girls safety from time to time. Balika Divas ,women's day youth day ,human rights day etc are organised promptly by IQ AC and NSS wing. Girls are made aware of the year duties and rights from time to time by local lawyers womens and child development and local police team. Healthy lifestyle is taught by the yoga committee .yoga meditation classes are organised from time to time. keeping health in mind AIDS day , blood group detection workshop etc are also organised by red cross and NSS with help of igac. To increase the feeling of mutual good will Red cross organised blood donation awareness program along with this cleanliness awareness ,sadbhavna divas ,constitution day , library day etc .are also organised by our college to increase the feeling of professional ethics. Understanding the importance of environment plantation is done on large scale by the girls along with these ozone day forest day, Earth day etc are organised by our college.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

### **1.3.3 - Number of students undertaking project work/field work/ internships**

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	в.	Any	3	of	the	above
syllabus and its transaction at the						
institution from the following						
stakeholders Students Teachers						
Employers Alumni						

File Description	Documents				
URL for stakeholder feedback report	http://ggcknk.in/Content/16_639_2022-23 <u>%20Student's%20feedback%20Form%20About%</u> <u>20Teacher's.pdf</u>				
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>				
Any additional information		<u>View File</u>			
1.4.2 - Feedback process of the may be classified as follows	ne Institution A. Feedback collected, analyzed and action taken and feedback available on website				
File Description	Documents				
Upload any additional information	<u>View File</u>				
URL for feedback report	http://ggcknk.in/Content/17 639 New%20D oc%2002-24-2024%2011.44%20(1).pdf				
TEACHING-LEARNING AN	D EVALUATI(	 DN			
2.1 - Student Enrollment and	Profile				
2.1.1 - Enrolment Number N	umber of stude	ents admitted during the year			
2.1.1.1 - Number of students	admitted durir	ng the year			
178					
File Description	Documents				
Any additional information	<u>View File</u>				
Institutional data in prescribed format	<u>View File</u>				
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)					

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

178	
File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At The beginning of The Session itself advanced learners and slow learners are identified on the basis of student previous year marks and their performance in the class .teachers prepare special strategies for slow learner students provide them books and notes. project work, educational tours strive to enhance the understanding of the subject though online /offline seminars .An environment is created by the teacher in which students can ask questions without any hesitation if they have doubts related to the subject . unit test pre final test is given to test the learning speech of slow learner students. Students are encouraged to participate in various programs organized in the college like debate ,essay, poster making , quiz. help of parents is also taken to make students advanced learners from time to time teachers parents meeting are held in which various problems related to students are discussed. the further develop of the skills of advanced learner students methods like group discussion ,skill development program , career counseling , project work are adopted such students also help slow learner students to understand the subject and prepare notes. Apart of this Guest lecturer are organized by the college from time to time through motivational video, workshop, seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)		
Number of Students		Number of Teachers
498		14
File Description	Documents	
Any additional information		<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

.experiential learning ,participative learning and problem solving methodologies are used for enhancing learning experience .the college provide an effective platform for students to develop latest skills, knowledge ,attitude and values.

Experiential learning:- College arranged field project for geography, Botany, Zoology, economics, Environmental Science. Department of English and Hindi shares the experience of their subject through book reading competition Poetry written competition. Department of science (zoology + botany + chemistry) conduct lab work. according to their practical text book.

Participative learning:- College conducts many programs with the help of student such as quiz competition. Group discussion ,poster making, Hand Writing competition, day celebration such as ozone day (16 sep), Science Day (28 Feb) computer day (02 Dec). Department of science + geography + Home science, economics conduct seminar program through PPT to improve their skills. Department of science conducted different type of workshop such as mushroom cultivation (botany), vermin compost and lac culture(zoology) . .NSS unit conducted differenent type of events to improve their skills.

Problem solving method-: All faculties are very serious about problem solving method. They encourage very much to student ask doubt question not only in class room but any free time. Social problem also tries to solving by faculty member Complaint boxes checked by faculty In regular way.for the intellectual development of the students a case study is given by the sociology department on which they discuss among themselves and try to solve it.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college administration persistently encourages the faculty member for adopting innovation and creativity in teaching and learning method. Our college faculty used projector for teaching process. Teaching faculty also active in what's app group of students for provided to you tube video made by them self. small teaching video, Teaching faculty are very active in problem solving concept online classes with help of Google meet, WebEx Online classes are very helpful for students our college campus has a free WiFi facility for the student audio - visual methods help the learners to make their matters easily. College also conduct seminar (B.sc+ political science, economics, sociology, Home science) with help op PPT. computer are also available in lab for student to take advantage and solving their problem. We have resources library with N list facility, which is very helpful for student.

1. Teaching staff conduct their classes with help of PPT seminar, and project classes.

2. Advantage taken by students of Wi-Fi connection for study purpose.

3. Students during computer classes send the rest of the doubts let's clear it.

4. B.sc/BA final year students also give projector classes one day in a month.

5. Being on end stale library, children get a lot of convenience.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	<u>View File</u>

**2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### **2.3.3.1 - Number of mentors**

### 09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03	
File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### **2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### **2.4.3.1** - Total experience of full-time teachers

### 159

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1 Mechanism of internal assessment The college has transparent and robust evaluation process in terms of frequency and variety in order to ensure transparency in internal assessment. Mechanism of internal assessment -

1.Schedule of assessment, test sessional examination and assignment is given in academic calendar which is displayed will in advance.

2.Subject teacher display question blank important Question with Answer.

3.All the records and data bank of attendance in internal examination, question paper sheet maintained by the teachers.

4.Model answer and marking scheme is prepared by every

#### subject before valuation.

Class assessment test - Unit test class text conducted by all subject teachers after valuation mark are displayed. Assessment copies are shown to the students. The performance of the student's is displayed on the notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. For transparent and robust for internal assessment the following mechanism are conducted. 1.Internal examination committee 2.Question paper setting. 3.Conduct of examination. 4.Result display. 5.Interaction with students regarding their internal assessment. Sessional examination - Valuation is done by the subject teacher in 3 days. Answer sheets are shown to all the student put their signature on the answer sheets.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

the college has a well organized mechanism for redressal of examination related grievances the student can approach the teachers ,college examination committee and IQAC to redress the examination related grievance as per the requirement and jurisdiction of the grievance .

A. grievance related to college conducted examination -:

At the college level the evolution work is done for the part 1 examination if any student feels that the marks given to him in any paper are not just ,she can apply revaluation by remitting the fees to the college . the students should apply within a fifteen days after declaration of the result.

Internal examination committee itself looks after the complaints or grievances related to formative test and summative examination . the students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism .

#### B. grievance regarding university examination -:

Grievance related to part 2 and 3 of under graduate courses and all post graduate courses are forwarded to the university grievance committee . students can obtain photocopy of the answer sheet from university on request .students who where not satisfied with their marks at the university examination can apply for revaluation /reassessment to the university .the students are notified about the same in due course

The norms regarding grievance are displayed on university website .the institution follows the university policy .the entire mechanism to deal with examination related grievances is time bound as per university rule and regulation

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The results will be better and the education would be fruitful if the teachers and students are aware of the learning outcomes and programme outcomes. Obviously, the teachers will teach in a better manner if they are knowledgeable of the expectations of the students. They will try to achieve those targets. The college has clearly stated on its website the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students: - Hard/Soft Copy of the syllabus and Learning Outcomes are available in the departments for ready reference of the teachers and students. Soft Copies of the Curriculum and Learning Outcomes of Programs and Courses are also uploaded on the institution's website for reference. the importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and college committee

meeting.to assess the PO & CO directaly ,unit tests, quartaly examinations ,internal examination are conducted in each semester/year and the marks are available for the students. assignments ,projects ,internship and seminars are also used to evaluate learning outcomes.department wise parent -teacher meet is held every year to ensure interaction with the parents and the parformance of their wards is communicated to them.

File Description	Documents	
Upload any additional information	No File Uploaded	
Paste link for Additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=287	
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded	

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and course outcomes are continuously evaluated at various parameters. On the basis of results of internal and external examinations, the course outcomes are directly evaluated. The result reflects the learning outcome of the student and thus by analyzing the results, teachers identify the slow learner and advanced learner and pay attention accordingly. The overall results of the college reflect the program outcome of the knowledge of the student of that particular session. Evaluation of the course outcome can be reflected by seminars, assignments, projects, field works etc. Monitoring is done by the IQAC and the Principal arranges meetings with faculties and instructs them to make arrangements for future improvement. Also, to make them Academically strong with full of confidence having strong will power and to develop innovative initialization in works. The whole mechanism of the college works in this direction through curricular, co- curricular, extracurricular and social activities. Achievers of these fields are honoured on different platforms so that the other students are motivated in this direction. The evaluation of the girls can

be done through their result. The number of girls students increases every year. The teacher evaluates students to move towards higher studies like postgraduate programs. They are also motivated for the competitive examinations like NET, SET, UPSC, PSC, VYPAM, BANKING etc. Many of the ex- students are now working women in different fields.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=287

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

### 145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=287

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ggcknk.in/College.aspx?PageName=AQAR%20REPORT%202022-2
3&topicid=287

### **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### **3.1.1.1** - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### **3.1.2** - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Although college has no received any special grands regarding research activities the one faculty of our college e.g. Hindi established a research centre and work as per government /department of higher education order . Various Webinar , seminar , workshop held for enhancement of the knowledge of students by the different departments of the institute. The IQAC monitor properly over all the programs and activities in this manner and timely improve their deficiencies. The most important part of transfer of the knowledge is the participatory and experiential learning of students which make better understanding related to educational and personality development as well. For these the activity by NSS , sports , Red cross and other departments are trying to improve for the betterment of students throughout the session . Some activities like gender sensitization , understanding the society and sustainable development based programs are also organised by time to time by the help of different communities , departments and also the collaboration of local administration, health department ICTC /AIDS centre , district police etc. Teachers are motivate by the IQAC to present the research paper and and to participate various seminar, workshop, Webinar organised by the different departments for the sound of their academic profile so that this can make helpful for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year** 

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### **3.3 - Research Publications and Awards**

### **3.3.1** - Number of Ph.Ds registered per eligible teacher during the year

### **3.3.1.1** - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

# **3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

03	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

#### ---0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conduct various programs regarding sensitize the students to social issues in their holistic developments like swachh Bharat abhiyan , NSS shivir , Red cross civil blood donation campaign , SVEEP campaign for the awareness of local society members , traffic awareness program with the help of traffic departments , local administration etc. , all activities are conducted by the different committees , departments of college and sometimes in the collaboration with local districts administration. Hence our institution is the girls college and the program regarding women empowerments, domestic violence prohibitions etc. like programs also organised by the women cell . Due to COVID 19 times the students are aware about the social distencing , uses of mask in common cold condition, this awareness work are spread by our volunteers of Red cross and NSS timely during the various rally and campaigning program throughly

the year. Environment awareness and sustainability is specially the main priority of our institution regarding this our students are aware and also they aware there surrounding peoples .At the time of every vidhansabha, Loksabha and panchayat election there is the SVEEP unit in the college has structured by the guideline and order of district returning officers , in this unit the various work like new voter ID card form, name correction in electoral enrollments etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

**3.4.4** - Number of students participating in extension activities at **3.4.3**. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

### 249

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

**3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Δ	Δ
U	U

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

### 00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teachinglearning. viz., classrooms, laboratories, computing equipment etc.

The college building, spanning two storey and occupying 2304 square meters, provides office, and a principal's room, the infrastructure is complemented by green boards, a spacious and well-equipped environment for students' academic and extracurricular activities. With 15 spacious classrooms, three smart classes, a conference hall, a staff room, an sufficient furniture, and adequate facilities.

The open area on the ground floor accommodates around 300 students, serving as a venue for cultural, sports, and academic events. The entire campus is equipped with a 200Mbps speed Wi-Fi network, and CCTV cameras ensure security.

Classrooms are well-furnished, featuring LED lights, green boards, and ventilators, creating an ideal learning environment. The college has laboratories for Botany, Chemistry, Zoology, Geography, and Home Science, each stocked with necessary equipment for practical experiments. Four smart classrooms facilitate modern teaching methods, while a conference hall supports meetings and seminars. The computer lab, equipped with eight computers and internet access, contributes to basic computer education.

Additional facilities include RO water purifiers, water coolers, sports amenities, fire extinguishers, ramps, wheelchairs, printers, photocopier machines, inverters, and a public address system. Specialized rooms for IQAC, departments, NSS, sports, and examinations, along with a dedicated common room for girls featuring cleanliness, hygiene, and a sanitary pad vending machine, contribute to a stress-free environment for female students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/3 631 Crt%204. 1.1%20pl%20Infrastructure%20(1).pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute prioritizes comprehensive student development by fostering leadership qualities, teamwork, and personality growth. With a sprawling 3913 square meters playground for outdoor activities and an open stage area for cultural events, the institution actively engages students in diverse cultural and sports activities.

In the realm of sports and games, the institute, under the guidance of the sports officer, promotes active participation in various competitions, featuring facilities like a badminton court and indoor games such as chess, carrom, and table tennis. An open playground encourages outdoor games like kabaddi, kho-kho, volleyball, handball, and badminton, with a provision for immediate first aid during practice sessions. The institute emphasizes participation in inter and intra college, university, and state-level competitions, organizing annual intra-college sports events where winners and runners-up receive medals and certificates. Many students have excelled at the university and even national levels.

The cultural committee motivates student involvement in

various activities during the annual function, encompassing Chhattisgarhi folk dance, drama, singing, Mehandi, rangoli, painting, quiz, debate, and more. While lacking a gymnasium, proposals for both open and indoor gyms have been submitted. Additionally, two senior professors serve as trainers for "Rajya Yog Aayog," organizing yoga camps and celebrating International Yoga Day with active student participation in yoga practices during NSS camps and within the college.

File Description	Documents		
Upload any additional information	<u>View File</u>		
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=289		

### **4.1.3** - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/8_631_Smart%20 class.%20comp%20lab.%20WiFi.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year** (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated through the implementation of KOHA Version software. This system manages a diverse collection, including textbooks, reference books, magazines, e-books, e-journals, newspapers, and competitive examination(NET,SET, UPSC, CG PSC, Vyapam) materials.

To enhance online accessibility and academic resources, our college has acquired a subscription to N-list from the INFLIBNET centre. This step towards digitization allows students to access a variety of study materials and journals, contributing not only to their academic needs but also fostering the development of essential skills in debates, interviews, group discussions, and more.

With a collection of 15493 textbooks and reference books, the library organizes its holdings in a subject-wise and systematic manner for efficient library management. Furthermore, the reading room is equipped with internetconnected computers, facilitating a conducive environment for students to engage with digital resources and conduct research. This integration of technology in the library not only streamlines access to information but also supports the holistic development of students by providing relevant study materials for various skill-building activities.

File Description	Documents		
Upload any additional information	<u>View File</u>		
Paste link for Additional Information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=289		
4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe- resources			
File Description	Documents		
Upload any additional information	<u>View File</u>		
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	- <u>View File</u>		
<ul> <li>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</li> <li>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to</li> </ul>			

journals/e- journals during the year (INR in Lakhs)

3	0	5	8	9	0	

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has comprehensive IT facilities, providing a free Wi-Fi zone across the entire campus with a 200 Mbps speed. This Wi-Fi infrastructure supports both students and faculty in conducting academic and curricular activities seamlessly.

The Seminar Hall is well-equipped with Wi-Fi connectivity, a projector, and a computer to facilitate presentations and interactive sessions. The institution creates class-wise WhatsApp groups for students, where online class information, study materials, and subject-related videos are regularly shared. Students receive session links through these groups, enabling easy access to online classes.

A dedicated college website serves as a centralized hub for information such as timetables, syllabi, question papers, and academic calendars. Additionally, the website provides updates on important notices, cultural programs, sports, and educational activities.

The Computer Lab, equipped with eight Wi-Fi-connected computers, offers students a platform for gaining basic computer knowledge and accessing study materials. Departmental computers in Botany, Chemistry, Zoology, Sociology, English, and Hindi department enhance the teachinglearning process, allowing students to utilize them within their respective departments.

The college office features a computer connected to the internet, streamlining administrative tasks. Supporting infrastructure includes, two photocopy machines, and inverters, contributing to the efficient functioning of the college's daily operations.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/Content/8_631_Smart%20 class.%20comp%20lab.%20WiFi.pdf

### 4.3.2 - Number of Computers

27			
File Description	Documents		
Upload any additional information		<u>View File</u>	
List of Computers		<u>View File</u>	
4.3.3 - Bandwidth of internet in the Institution	connection	A. ? 50MBPS	
File Description	Documents		
Upload any additional		<u>View File</u>	

Information	
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to maximizing the use of its physical, academic, and support facilities for student development, backed by well-defined policies and procedures for infrastructure maintenance and utilization. Decisionmaking in matters related to physical and academic facilities is entrusted to the staff council and various committees.

Annual stock verification ensures accountability for all items, and the college development and purchase committee is empowered to execute necessary repairs and maintenance.Students undergo orientation on caring for college property and energy conservation.

In the realm of computers, stringent measures are in place, including password protection for academic use only, disallowing downloads unrelated to the curriculum, and proper management of hardware, software, and antivirus systems.

The library is designated as a "Silence zone" with a reading room featuring internet-connected computers. The library advisory committee oversees library needs and purchases, collaborating with concerned departments for book acquisitions.

Laboratories are diligently maintained by staff, adhering to safety norms, solid waste management, and proper display of safety instructions. Regular checks on cleanliness, working conditions of audio systems, LCD projectors, and other support systems are conducted. Water coolers, sports facilities, and washrooms are systematically maintained, with a thorough inspection at the beginning and end of each session. General maintenance relies on government funds, while minor repairs are financed through "Janbhagidari Samiti" funds, subject to prior approval.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=289

### STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

#### 245

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents	
Upload any additional information	<u>View File</u>	
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>	
5.1.3 - Capacity building and enhancement initiatives taken institution include the following skills Language and commun Life skills (Yoga, physical fitte and hygiene) ICT/computing	n by the ing: Soft nication skills ness, health	
File Description	Documents	
Link to Institutional website	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=290	
Any additional information	<u>View File</u>	
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>	
career counseling offered by 289 5.1.4.1 - Number of students	enefitted by guidance for competitive examinations and the institution during the year benefitted by guidance for competitive examinations and the institution during the year	
File Description	Documents	
Any additional information	View File	
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>	

5.1.5 - The Institution has a transparent A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### **5.2 - Student Progression**

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### **5.2.2.1** - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0	4
-	

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internati onal level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has an active student council to ensure their representation in administrative, academic and cocurricular activities. There is a systematic and predefined process of selecting the student's council members through nomination ofmerit based student representatives i.e. president, vice president, secretary, joint secretary and class representatives or through elections. Since there was no any announcement for the election by the Govt. or university that's why student's council was nominated by merit basis. The objectives of the student's council are: (I) to promote and reinforce the democratic values and principles amongst the students (II) to inculcate the value oriented Leadership qualities (III) to promote respect for human rights and dignity for the Individuals and to stop ragging (iv) to promote intellectual, social cultural activities (v) to encourage participation in literary, cultural. artistic, Innovative and sports activities (YI) to promote scientific awareness (vii) to extend social service through mutual cooperation (vili) to nurture a congenial atmosphere of learning and teaching for the development of the institution. The student's council diligently works towards satisfying the abovementioned objectives. They ensure that the days of national importance, sports, cultural events are celebrated with high enthusiasm. The members of the student council also represent various committees like students' welfare. Anti ragging, cultural activity and sports. Their suggestions are considered in all possible decision making processes at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The contribution of the alumni for the growth and progress of the college is immeasurable. They offer student support services by way of counselling, guidance and lectures. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various events of the college. The alumni association of the college is new and has been constituted recently. It is yet to get registered. The first meeting of the alumni was organized on 17 Feb 2021 in the seminar hall of the college to formally form the alumni association of the college. The registration of alumni association is under process. Though, time to time alumni visit in the college and give their valuable advice to the administration for welfare and development of the college. Alumni are also in the janbhagidari committee of the college and invited in every meeting for giving their suggestion for development of college.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=290
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the	E. <1Lakhs
year (INR in Lakhs)	

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal, IQAC and the faculty members play a paramount role in framing, designing and implementing the high quality of strategically planning in teaching, learning and corresponding extension activities.

Mission

The college aims to provide quality higher education to Girls, especially to those who are economically weaker.

- The college aims for the Empowerment of women through academic excellence.
- College seeks to be an efficient and excellent institution in providing a platform for cultural, educational and research activities.
- College provides for the intellectual, emotional and brain storming creativities of the students to make them confident and effective decision makers.

#### Vision

- To identify gifted and talented youth and nurture them to develop their full potential by cultivating precise attitude and skill sets.
- Imparting wisdom, knowledge and humanism amongst the students.
- To develop a student-centric culture augmenting critical thinking, information competency and communication skills; while focusing on vocational education and employability.
- To harness and sustain young talents and encourage them to take corporate, entrepreneurial and creative initiatives.

Vision and Mission is reflected as through following activities:

Aspecial course on Environmental management and awareness is prescribed for first year of undergraduate students.

Additionally, winter camps of NSS, blood donation camps, rallies, AIDS and Cancer awareness programs and tree plantations are organized at consistent intervals.

Regular programs are organized for enhancing career and skill development.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= Vision%20and%20%20Mission
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The presence of efficient leadership in any institutional practice lays a strong foundation for fruitful results to originate. This inspires the college to be completely dependent on the action-plan of committee and the corresponding in-charge of it. These committees are the backbone of effective decision-making and essential policymaking actions necessary for the blooming of the college. These committees follow a conventional hierarchy and acts as a motivational strong point for even other colleges to follow:

. For any institute, principal acts as the paramount leader and is responsible for creation of several committee heads and our college follows the same workflow making it a strong executor of decentralization plan and participative management.

. During the commencement of every session of the academic year, IQAC appoints various committees under the supervision and guidance of the Principal for effective maneuvering of the session. These committees are comprised of teaching staff, non-teaching staff as well as students. IQAC additionally plans and evaluates the quality assurance tasks in the institute and sets up the meetings at consistent intervals throughout the year.

. The college committees are the sole units which handles the tasks of admission, examinations, timetables, studentwelfares, purchases, maintenance, and additionally prepares the precise working strategy for accurate and effective functioning of the college

Below committee are active forstudents

Examination Cell:

Staff council/ IQAC

Grievance Redressed

Internal Compliance and Planning and Implementation committee

Purchase committee:

Admission committee

Sports committee

File	Description	Documents
	te link for additional ormation	http://ggcknk.in/College.aspx?PageName= Committee
	oad any additional ormation	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

An efficient strategy and planning prove to be a robust backbone for any college to grow and develop to achieve new heights. The prospective plan always aims and becomes committed in providing cream quality of education, skill sets, research aptitude, effective human resource enhancement and moral values. The strategic and perspective plan basically projects and envisions the augmentation of the infrastructure that corresponds to the student intake as well as the courses available. The overall growth depends on the enhancement of support as well as academic entities of infrastructure for welfare of the students. This is achieved by an accurate perspective plan which projects highly at the forementioned points with ease and efficiency.

#### Strategic/Perspective Plan

Consistent up gradation of ICT facilities in order to enhance and stabilize the overall infrastructure. Examples include Wi-Fi implementation with high bandwidth has been deployed throughout the premises.

. Numerous programs related to national development are carried out at regular intervals like program organized on the occasion of Gandhi Jayanti.

. Library enrichment is one important aspect for any institute's growth and regular efforts are put into it.

. Beautification of campus is maintained at consistent intervals and period

. Keeping the campus eco friendly and environment-friendly is one paramount entity and the staff keeps precision in this regard. . Various programs for gender equality are carried out at regular intervals for imparting moral values into the students' mindset.

. Numerous activities for NAAC related awareness are carried out amongst the staff to incorporate precision

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=291
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative hierarchy starts from the Principal at the top followed by Head of the Departments, Faculty in-charges, librarian, sports office, Head Clerk, lab technicians Assistants and Attendants. This hierarchical flow is common and similar to the conventional flow of other colleges.

The college consists of a variety of committees mandatory and necessary for grievance related entities. Anti-ragging committee, Women harassment committee, redresser committee, discipline committee,Student's access to authorities,admission Committees, student's suggestion box,sports committeeetc.

. Anti-ragging squad, discipline committee, anti-sexual harassment committee: Anti-ragging squad, discipline committee, and anti-sexual harassment committee members regularly keep an eye to check any such nuisance in college. also, students are instructed at the beginning of each session (induction program) on the code of conduct for students while in campus. Also sudden inspections are done to check the discipline and cleanliness of classes.

. Student's Suggestion Box: It is of utmost importance that students should be provided with a suggestion box where all the issues, complaints and suggestions can be put up. The college has suggestion boxes spread across the premises where the students can place their suggestions and complaints. These boxes are regularly monitored and the complaints as well as issues are addressed at consistent intervals.

. Open Discussion with the staff members: There also occurs an open group discussion between the staff members both teaching and non-teaching members regarding the grievances received and the appropriate action to be taken correspondingly.

File Description	Documents	
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= Criteria%2006&topicid=224	
Link to Organogram of the institution webpage	http://ggcknk.in/College.aspx?PageName= Organogram	
Upload any additional information	<u>View File</u>	
6.2.3 - Implementation of e-governance in A. All of the above		

# **6.2.3** - Implementation of e-governance in<br/>areas of operation AdministrationA.Finance and Accounts Student Admission<br/>and Support ExaminationA.

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Only government welfare schemes are applicable for the teaching and non-teaching staff. The State Government has framed many acts/rules & regulations for effective welfare measures for their employees and these rules are amended/updated time to time. All the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures include: Civil Service Conduct rules, Anukampa Niyukti, Chhattisgarh Pay Revision Rules, Rules for Various Allowances, Chhattisgarh Civil Service Medical Reimbursement Rule, Travelling Allowances, Family Benefit Rules Chhattisgarh Civil Service (Leave) Rule 2010, Chhattisgarh Civil Service (Promotion)Rule2003, Chhattisgarh State (Retirement)Act2012, Chhattisgarh State (Pension) Rules and Contributor Pension scheme (CPS) for employees appointed after 2004 .

Welfare measures for teaching and non-teaching Staff:

- 1. Medical leave- as per university act and statue medical leaves are given to all staff members.
- 2. Duty leave is given if applicable.
- 3. Employee Provident Fund granted as per PF rules.
- Gratuity- it is applicable to every staff member after
   years of permanent service.
- 5. Full paid maternity leave- Under humanitarian grounds 180 days full paid maternity leave to all female employees.
- 6. Encashment of EL at the end of service- at the end of service of an employee he/she can en-cash his/her earned leave (EL) as per the rules of the higher education.
- 7. Salary timely credited to bank account- in each.
- 8. Study leaves for pursuing higher education.
- 9. Medical leave encashment.
- 10. Proper disbursement of Govt. welfare schemes to the employees.
- 11. CCTV cameras to ensure safety and security.
- 12. Wi-Fi facility.
- 13. RO Water facility.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= Criteria%2006&topicid=225
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

#### 03

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, Annual Self-Assessment Performa based on the directives of UGC has been prepared by the Department of Higher Education of Chhattisgarh Government. Thus, Performance based Appraisal System (PBAS) has formally been introduced for teaching and non-teaching staff. They fill up a selfassessment form that has the details of their performance during that session every year. The committee of few senior assistant professors then assesses the performance of the faculty member and report to the principal. The principal himself also monitor day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency.

- 1. Participation in training, orientation and faculty development programs.
- 2. Progress in academics like Ph.D. and NET-SET qualifications.Publication of research papers in reputed Journals

The Confidential Report along with PBAS form yearly are then forwarded by the principal with his report to the Directorate of Higher Education. The Higher authorities enter their own observations which are helpful at the time of promotion and career advancements, and if there is any adverse comment against any teacher, it is communicated to them. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution. This system helped in motivating faculty and staff for conscious efforts to improve their performance and maintaining a healthy competitive atmosphere in the institution.

File Description	Documents
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= Criteria%2006&topicid=229
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit aims at ensuring financial transparency which is essential for the smooth functioning of the institution. The external audit is done by the auditors from the Accountant General, govt./departmental auditors and chartered accountants. The audit is also done by the departmental auditors

The audit of non-governmental funds like Janbhagidari Funds is carried out by hiring chartered accountants. We have got this fund audited till 2016-17. We have sent a letter for conducting the audit of accounts to the Higher Education Department of our state.

- Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily Fees Collection), Voucher and Bills.
- 2. The budget of self-financing courses is approved by the self-financing courses management committee and by the Janbhagidari Committee

Communication and follow-up of audit objection:

If any objection is raised by the auditor, they are rectified by the supporting document/vouchers etc within time frame. No serious objection has been raised so far by the auditors in the previous audits. The auditor specifies comments on mistakes where necessary action is required to avoid the same mistake again in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college administration ensures optimal utilization of funds through the following procedure: The establishment expenditure of the college including salary and other expenditures are received from the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent in February and November every year. Draft budget is prepared every year taking consideration of the requirements of each department.

Budgetary provisions are made use of for administrative and academic activities. The budget is utilized to meet day-today operational and administrative expenses and maintenance of the fixed assets. All financial matters like fee collection and salary are supervised and taken care of by the principal.

All Payments are done only if authorized by the principal. Most of the payments are done through cheques , bank drafts NEFT/RTGS and internet Banking. Record of every transaction is maintained in the Stock Registers and cash books by the Assistant grade clerk, the librarian and Head of the Departments. The grants received from the external funding agencies like RUSA are effectively utilized by conducting programs for which the fund is allotted.

Janbhagidari Samiti' funds are utilized with the Janbhagidari chairman consent in appointing part-time faculties for Hindi (as sufficient posts are not sanctioned) and Part time computer operator, and lab attendant. Examination funds are also judiciously utilized in remuneration, purchasing of stationary and other subsidiary arrangements for exams. The college receives the funds broadly from the following sources:

- 1. The fees of Students.
- 2. Any other fund by the government.

File Description	Documents	
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= Criteria%2006&topicid=232	
Upload any additional information	<u>View File</u>	

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the aspects for quality confirmation, quality enhancement, appraisal and accreditation, and regulation, the college has built up the Internal Quality Assurance Cell.

The major contributions of IQAC for quality enhancement in this institution are as follows: -

- Incorporation of ICT-enabled teaching techniques for inculcating efficiency and proficiency amongst the students.
- 2. Preparation of Academic Calendar, selection of papers to be taught, timely distribution of timetable, submission of the lesson plan and compliance report of curriculum delivery as per the schedule, and delegation of responsibilities and formation of internal committees for department and extension activities.
- 3. The faculties and academic coordinators monitor and evaluates the documents with regards to:
- . Structurization and preparation of academic calendar
- . Efficient circulation and distribution of the time-table.
  - Incorporation of ICT-enabled teaching techniques for inculcating efficiency and proficiency amongst the students.

and assist	Effective implementation of mechanisms for monitoring and assisting the slow learners through timely evaluation and teachings.		
3. Proper doo	Proper documentation of faculty achievement		
4Documenta	.Documentation of extension activities like various		
	days Jayanti, internal sports activities and events are also registered		
5. For the de Purchase of Purchase of and lab eq furniture,	5. For the development of available infrastructure, Purchase of Biometric Machine for attendance marking, Purchase of audio System, Projector, Purchase of Sports and lab equipment, teaching aids,office and class furniture, CCTV, sanitary pad vending machine and incinerator was planned and implemented.		
IQAC has taken following initiatives for the institutionalization of the quality culture in the college.			
1. On Request of our Students Proposal for new UG Courses and PG Courses			
<ol> <li>Collection and analysis of feedback from all the studentd.</li> </ol>			
File Description	Documents		
Paste link for additional			

AQAR%20REPORT%202022-23&topicid=291

Upload any additional View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college effectively monitors and reviews its process of teaching-learning, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

- 1. Integration of ICT-based teaching for knowledge enhancement
- Use of ICT in teaching and learning encouraged

Utilization of power point presentation based teaching

#### video lectures in YouTube

Arrangement of webinars/E-lectures for inculcating knowledge in students.

- E-Journals, power-point lectures, doubt clearing sessions and strong internet connection with Wi-Fi facility.
- The college employed various student-centric learning methods such as class seminar, field visit, on the jobtraining, survey, role playing
- 1. Structured feedback and Review of learning outcomes:

Keeping this view in the center, IQAC has developed a systematic and well-structured feedback system. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyses feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college and communicates to concern meetings of HOD of college, for further improvement and implementation.

The teachers' diaries and attendance records of the teacher are reviewed by the Principal in the first week of every month. The Institution Head also takes the feedback of the students regarding the regularity of classes.

Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, internal assessment tests, and pre university examination. University result analysis is made for each semester in PG courses at the departmental. This helps in identifying the slow and advance learners.

File Description	Documents	
Paste link for additional information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=291	
Upload any additional information	<u>View File</u>	
6.5.3 - Quality assurance init	iatives of the D. Any 1 of the above	

institution include: Regular meeting of
Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://ggcknk.in/College.aspx?PageName= NAAC%20Certificate
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a Girl's Common Room with Sanitary Napkin Vending Machine and separate wash room for girls. There are separate wash rooms for girls as well as for the female staff of the college. Woman Empowerment Committee and Grievance Redressal Cell are there in the institute. Girl students and ladies' staff can discuss their problems with them either verbally or in writing. Meetings are held regularly. If female students are facing any problem either in the college or outside of the college, they also contact the head of the Department or College. Their identities are not disclosed and counseling is done to get the problem resolved. Like every year this year to the college celebrates International Woman's Day to celebrate the woman's empowerment.

Safety and security - The college is committed to providing a

safe and conductive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity. The college, in assistance of the Chhattisgarh State Police, looks after the safety and security of the girl students and women staff on the college campus, where squads of female police frequently visit the college premises

File Description	Documents	
Annual gender sensitization action plan	Nil	
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=292	
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment		D. Any 1 of the above
File Description	Documents	
Geo tagged Photographs	<u>View File</u>	
Any other relevant information	No File Uploaded	

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste management steps include dustbins of various shapes are placed at college campus so that the disposal of solid waste can be treated. Sweepers are appointed to check and clean the college campus. They collect and segregate the solid waste from colour coding dustbins. Collected from offices and classroom are send to the municipal collection centre and rest of the solid waste biodegradable wastes like paper, dried leaves and twigs of plants, fruits, leftover food from lunch boxes etc are dumped for compost preparation maintained by NSS. The college has a Nadep Tank for recycling process.

Liquid waste management: There is proper sewerage system to convey sewage from its points of origin to a point of treatment and disposal. Wastage of water from water cooler direct goes to the garden of the college.

Bio medical waste management: There is no Bio medical waste at present in the college.

E waste management: Minimal e-waste generation is ensured by optimal and periodic maintenance of computers and other electronic peripherals.

Waste recycling system: Rain water harvesting system is working properly in the college campus.

File Description	Documents	
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded	
Geo tagged photographs of the facilities	<u>View File</u>	
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		A. Any 4 or all of the above
File Description	Documents	
Geo tagged photographs / videos of the facilities	<u>View File</u>	
Any other relevant information	No File Uploaded	
7.1.5 - Green campus initiatives include		
7.1.5.1 - The institutional initiatives for greening the campus are as follows:		A. Any 4 or All of the above

 Restricted entry of automobiles
 Use of bicycles/ Battery-powered vehicles
 Pedestrian-friendly pathways
 Ban on use of plastic
 Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment	c.	Any	2	of	the	above
and energy initiatives are confirmed		-				
through the following 1.Green audit 2.						
Energy audit 3.Environment audit						
4.Clean and green campus						
recognitions/awards 5. Beyond the						
campus environmental promotional						
activities						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has dis friendly, barrier free environ environment with ramps/lifts access to classrooms. Disabled washrooms Signage including	ment Built for easy d-friendly

lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes several activities to provide an inclusive environment to the teachers, employees and students. Several commemorative days are celebrated in the college like New-Year's Day, Fresher Party, Teacher's Day, Welcome and Farewell program, Induction program, Rally, Plantation, Youth Day, Women's Day, Yoga Day, festivals like Holi, Raksha- bandhan, New Year celebration etc. are performed in the campus. NSS cadets have consistently been working with each other in a friendly environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt.Indaru Kenwat Girls'.College Kanker to sensitize students and employees of the institution to the constitutional obligations like values, rights, duties and responsibilities, the college organized several programmes. The department of Political science organized event on "Awareness about Constitution". It is mandatory to celebrate Independence and Republic Day on the campus. There are many alumni of the college gave their lives to serve the country. Every Independence and Republic Days staff pays tribute to them. The college has its own Code of Conducts for the students, teachers and guardians and it is mandatory to follow these codes of conducts. In the syllabi of UG and PG of Sociology and Political Science Constitution in detail has been given.

Code of Conduct for all the stakeholders are uploaded on the Website of the college and also displayed on the boards.

File Description	Documents	
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://ggcknk.in/College.aspx?PageName= Code%20of%20Conduct%20for%20Students	
Any other relevant information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=292	
7.1.10 - The Institution has a code of conduct for students, administrators and other stat conducts periodic programm regard. The Code of Conduct on the website There is a com monitor adherence to the Co Conduct Institution organize ethics programmes for student teachers, administrators and 4. Annual awareness program	teachers, ff and tes in this t is displayed mittee to de of s professional nts, other staff nmes on	

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

S.No
Program
Date
Mode
1
Environments Day
05/06/2022
Offline
2
International Yoga Day
21/06/2022
Offline
3
College Establishments Day

Offline
4
Librarians Day
12/08/2022
Offline
5
Independence Day
15/08/2022
Offline
6
Sadbhavna Divas
7
Hindi Divas
14/09/2022
Offline
8
Vasant Panchmi
Offline
9
Ozone Day
10

## NSS Establishments Day 11 Indaru Kenwat Jayanti 22/10/2022 Offline 12 Constitution Day 26/11/2022 Offline 13 World Adis Divas 01/12/2022 Offline 14 Republic Day 26/01/2023 Offline 15 Yuva Utsav 12/01/2023 Offline

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice:- Yoga for everyone

Objective of the practices

- 1. To enhance the physical and mental health
- 2. To enhance the abilities
- 3. To explore the importance of yoga
- 4. To provide healthy environment for academics

Context - In present scenario it is felt that the youth of today is blindly following west they are slowly but gradually moving away from own culture and human values at the initial stage of this practice. Most of the students are not interested in the yoga but after providing them healthy environment they come to practice yoga to enhance their ability and personality.

THE PRACTICE- Yoga for everyone is organized by our college to make the student aware of yoga culture and values. One special educational yoga period is included in yoga period and student perform different Asanas through which they enhance their mental and physical abilities

EVIDENCE OF SUCCESS- The increase in the number of participants shows that the student wants to be involved in activities like this we can also visualize change in their behavior like respect for elders. Student are actively participating in different activities which makes positive in student life like personality development.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	http://ggcknk.in/College.aspx?PageName= AQAR%20REPORT%202022-23&topicid=292

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established in the year 1989 with the objective to promote girls' education in the district. It is one of the leading girl's colleges in tribal dominated areas of Chhattisgarh. Thus, the responsibility of the college toward promotes girls' education and to enhance the overall development of the student was a greater task for the institution which our college has in due course of time our college was able to fulfill the motto of the college. For this purpose, the institution has organized different activities which have enhanced the character and depth of the student's personality. For academic performance of the students' teachers take classes regularly on the bases of syllabus prescribed. On regular base class tests, unit test, quarterly tests, half yearly tests, pre final tests are been conducted on scheduled time which has improved students' performance in university examination. On occasions, seminars workshops, quiz contests, easy contests are conducted. guest lectures are also conducted.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

 Industry-academia Association: Giving priority to the needs of the region, efforts will be made to make MoU with industries related to marketing or e-commerce for forest produce and handicrafts that are produced by the students.

- 2. Automation of Library: Library automation will be conducted using the SOLE software where efforts will be made to barcode books for the library database.
- 3. More ICT-enabled classrooms.
- 4. To organize a variety of co-curricular activities for the holistic development of students in the present competitive world.
- 5. Efforts to be made to start the canteen on the college campus by forming a society for the economically weak students.
- 6. To install Solar Panel System in the college campus.
- 7. For Financial prosperity: Trying to get grants/ funds from various funding agencies like UGC, RUSSA, etc.
- For Skill Development: Various workshops and seminars will be organized to upgrade and update the skills of the students, teachers, and technical and non-technical staff.